

Business Data Analysis using Excel 2007 / 2010



This 2 day workshop is designed for business users to learn how to analyse, interpret, and inform better decision making with Excel 2007 / Excel 2010 The business data workshop will develop new capabilities, methods and skills to aggregate, summarize, analyse and gain new insight from business data. Learn to explore and visualize business data with easy to use drag and drop Excel tools.

Reduce time to develop reports and performance analysis by 50% with new methods and techniques.

Workshop Outcomes:

- ◆ Learn how to create a PivotTable and easily summarize large data sources.
- ◆ Quickly create year, quarterly, month and day views of data without entering formulas.
- ◆ Have Excel calculate percentage, differences, rankings and indexes to analyse and understand business data.
- ◆ Highlight key data with conditional formatting by using icons to display changes.
- ◆ Create Combination Charts
- ◆ Learn to create effective charts and visualize your business data
- ◆ Understand how to apply trending tools and techniques to graphs
- ◆ Consolidate multiple analysis and graphical views into easily understood dashboard views.

Duration: 2 Days

Fees:

R2300 per person excluding VAT
(Gauteng)

R2900 per person excluding VAT (KZN)

R3300 per person excluding VAT
(Cape Town / Port Elizabeth)

Requirements:

- ◆ Workshops are run with a minimum of 6 people.
- ◆ Delegates require their own laptops with Excel 2007/ 2010 already loaded.
- ◆ Delegates should have a working knowledge of Excel and the principles of operating Excel.

Contact ICP Consulting

Website: www.icpconsulting.co.za

E-mail: info@icpconsulting.co.za

Tel: 011 869 0077

Address: Unit 2

69 Michelle Ave,

Randhart, Alberton

